



## 2019-2020 Membership Checklist

### NHSRA Account/Membership

- Returning members login and renew membership at nhsra.com
- New members create an account and enroll as a member at nhsra.com
- NHSRA Membership Application – print, sign and upload signed form to NHSRA portal
- NHSRA Member's Release Form – print, sign and upload signed form to portal (**all 3 signatures need to be notarized**)
- Insurance Card – print this card from the portal it is your membership card to keep for the year

### CHSRA Forms

*All CHSRA forms need to be completed, signed and uploaded to the NHSRA portal- **Keep all originals DO NOT mail***

- CHSRA Membership Application (school signature and seal/stamp required)
- CHSRA Grading Period Request (school seal/stamp required)
- Form W-9 Request for Taxpayer ID
- CHSRA Social Media Policy
- Concussion Protocol/Safety Video Verification Form
- Birth Certificate – **NEW MEMBERS ONLY**
- Report Card from the end of the 2018-2019 school year
- Associate Membership Form (*Upload copy to portal. Include \$20 per member with your membership fee. One adult associate member per family is required*)

### Membership Fee & D7 Forms

- Read and sign district 7 Safety Video Form (*Upload signed copy to portal – **DO NOT MAIL***)
- Grade Submission Form (*Email form to [district7grades@gmail.com](mailto:district7grades@gmail.com) – **DO NOT UPLOAD TO YOUR PORTAL PAGE***)
- Mail \$20 per associate member **PLUS** \$165 membership fee for High School or \$120 membership fee for Junior High payable to CHSRA District 7

### **MAIL YOUR MEMBERSHIP & ASSOCIATE MEMBER FEE'S ONLY TO:**

Renee Fowler  
7375 Graciosa Road  
Santa Maria, CA 93455  
805.331.3647  
[renee@susieqbrand.com](mailto:renee@susieqbrand.com)

#### **\*\*SPECIAL NOTE ABOUT UPLOADING DOCUMENTS\*\***

When uploading documents to the portal please label them as follows so that they can be easily identified:

- 2019.20 NHSRA Membership Form
- 2019.20 NHSRA Release
- 2019.20 California Membership Form
- 2019.20 Grading Period Request
- 2019.20 W-9
- 2019.20 Social Media Policy
- 2019.20 Concussion Protocol
- 2019.20 Birth Certificate
- 2019.20 Associate Member Form
- 2019.20 Safety Video Form
- 2018-19 Report Card